

Proposal to the *Featherston Community Board*:

“To support the project of enclosing the Featherston Swimming Pool and make it an all year round facility.”

Proposed by the *Featherston Covered Pool Group*.

Background:

Currently the local Featherston Swimming Pools are open from mid-November to Mid-March (subject to weather conditions). The issue of having the pools covered has been raised almost since the pools were put built but to date no action has been taken.

Currently heating of the pool is by a “solar” system, with piping run over the roof of the local rugby club rooms, and pumped to the pool. The pool covers (owned by the Featherston Amateur Swimming Club – FASC), are rarely used, due to the requirement of 2 people to place them on the pool and current contractors Transfield unable to allocate people for this.

In 2011, due to a generous private donation, by placing a “block” in the main pool, it was converted from a 33^{1/3} metre length to an international swimming standard 25metre length, with an additional smaller pool being created. This has greatly increased the ability for the local swimming club to train Learn to Swim (LTS) groups and also for other users of the pool (e.g. schools and casual swimmers).

Who would benefit from the facility?

- FASC: Although LTS is supported by the local community (for the 2011-2012 season FASC have nearly 90 registered swimmers), there is a need for an all year round training facility. NZ has incredibly high levels of drowning and the need to teach both our children and adults how to swim is imperative. The FASC would use the pool for regular club training, along with swimming competitions both local and regional.
- Fitness enthusiasts: Currently swimmers for the South Wairarapa need to travel to Masterton or Upper Hutt to swim. The Carterton Indoor swimming pools are open to swimmers during the early morning, however this is subject to the Swimming Clubs requirements. Also, currently an Upper Hutt swimming club has limited access to their swimming pool, and could see the relatively short trip over the hill as worth it.
- Schools: All secondary and primary schools in the South Wairarapa have no access to a pool once the “summer” season is over. Even during the summer season, they can be restrained by the weather conditions and not have regular access to the pools.
- Health: As well as being used for fitness, the pools could be used for rehabilitation purposes. Swimming is often used for this purpose as it does not strain the body. At present users have to go to Masterton or Upper Hutt for this.

- Sports Clubs: To assist in training, often swimming is used due to its low impact. Rugby, soccer and hockey clubs could use the facility to assist in fitness training. There is also the opportunity of starting Canoe Polo and Water polo using Kuranui College along with other schools and enthusiasts. Both these sports are increasing in popularity in NZ.

What would it cost?

It is proposed that a Feasibility Study is done by an independent consultant who would investigate the viability of having a covered pool in Featherston. Funding for this would be sourced from a funding agency (e.g. NZ Lotteries). This study would cover not only the building of the facility but also the on-going running of it. Once this has been done, approval will be sought from the SWDC to go ahead with the project. Funding would be sought from funding agencies, general public and private donors. At present the group would see minimal financial input required by the SWDC for the building of the structure.

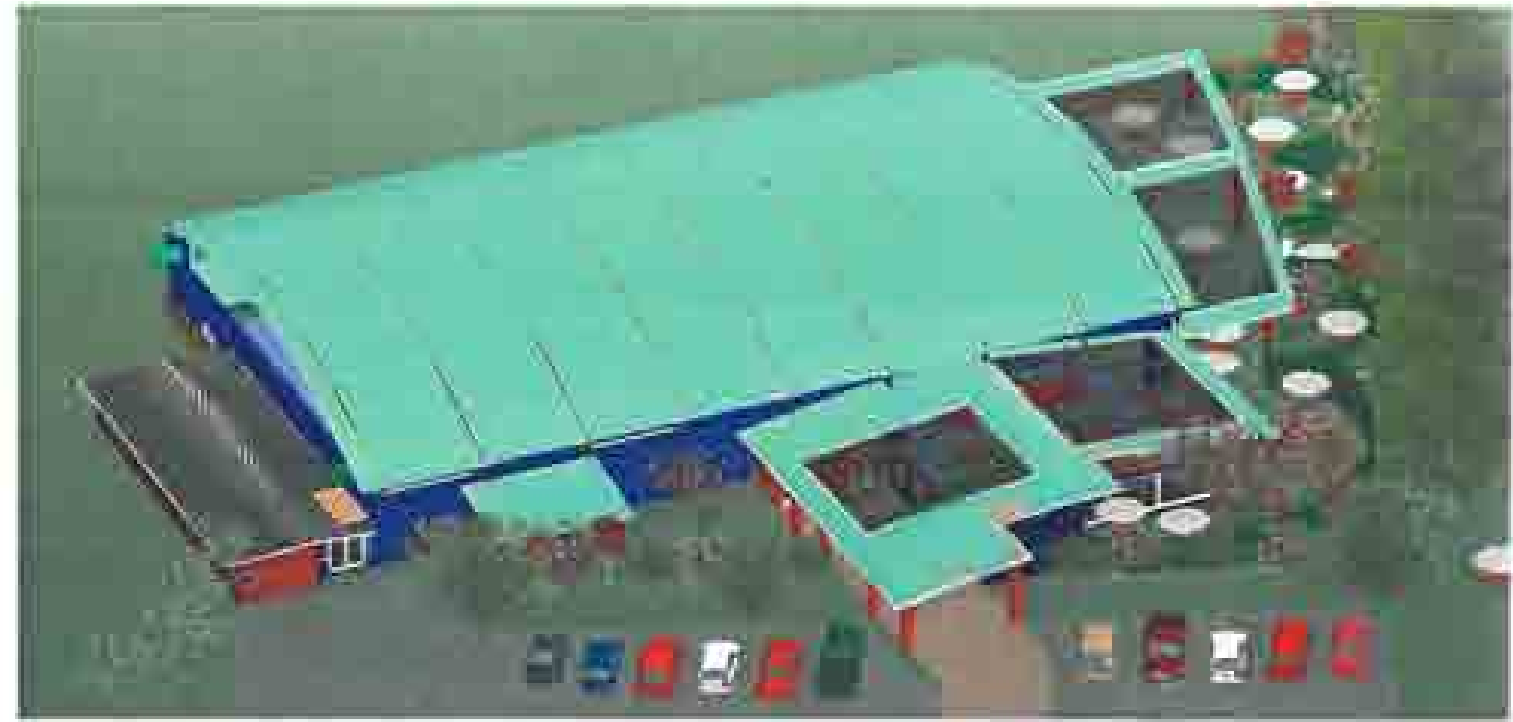
The group to date has:

- Had a draft plan of what the facility would look like.
- Had discussions with a local business, who is keen to be the major sponsor. They would provide building materials, project manage the building of the facility and assist in ensuring that sub-contractors prices are sharp.
- Looked at other comparable pools in the NZ. Of great interest is the Dannevirke complex. This facility is run by a Trust, who leases the running to a private party. The local Council contributes to the costs of running the pool on a per annum basis. This is worth further investigation. This model is preferable to the current Masterton Genesis lease model, which has caused users of the pool to pay high costs to swim e.g. to swim in Masterton costs 3 times more than to swim in Upper Hutt.
- Both Solar and wind power will be used to heat and run the pools. A specialist has investigated the site and is preparing plans to ensure these costs are minimal.
- Building materials: using up to date energy efficient technology – such as refrigerated panels – will ensure that the facility will be low maintenance and have low maintenance.

Once the project has the support of the Featherston Community Board, funding will be sought for the Feasibility Study.

FEATHERSTON POOL PROJECT

Clint Taylor BSc. Arch
Cunning Plans 08 Ltd.
Greytown



External views of Proposed Swimming Pool Complex



Existing Swimming Pool

DO NOT SCALE OFF PLAN
 CONTRACTOR SHALL VERIFY ALL CONDITIONS AND DIMENSIONS ON SITE BEFORE
 COMMENCEMENT OF ANY WORK. ALL WORK TO BE CARRIED OUT TO BEST PRACTICE
 AND COMPLY WITH EXISTING STATUTORY LEGISLATION AND RELEVANT STANDARDS.

FEATHERSTON POOL
 COMPLEX

REVISIONS	DATE
4	

Clint Taylor BSc. Arch
 CUNNING PLANS 08 LTD.
 3 Yule Grove Greytown
 06 304 8809
 cunningplans@xtra.co.nz

Scale A3 Sheet

1

16/11/2011



Views left & right as you enter pool area



DO NOT SCALE OFF PLAN.
 CONTRACTOR SHALL VERIFY ALL CONDITIONS AND DIMENSIONS ON SITE BEFORE
 COMMENCEMENT OF ANY WORK. ALL WORK TO BE CARRIED OUT TO BEST PRACTICE
 AND COMPLY WITH EXISTING STATUTORY LEGISLATION AND RELEVANT STANDARDS.

**FEATHERSTON POOL
 COMPLEX**

REVISIONS	DATE
5	

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Scale A3 Sheet
 1:125

**Out to
amenity
areas**



View into Kids pool area



DO NOT SCALE OFF PLAN
CONTRACTOR SHALL VERIFY ALL CONDITIONS AND DIMENSIONS ON SITE BEFORE
COMMENCEMENT OF ANY WORK. ALL WORK TO BE CARRIED OUT TO BEST PRACTICE
AND COMPLY WITH EXISTING STATUTORY LEGISLATION AND RELEVANT STANDARDS.

**FEATHERSTON POOL
COMPLEX**

REVISIONS	DATE
6	

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9

15/11/2011



View of Main Pool Area



DO NOT SCALE OFF PLAN
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 AND COMPLY WITH EXISTING STATUTORY LEGISLATION AND RELEVANT STANDARDS.

**FEATHERSTON POOL
 COMPLEX**

REVISIONS	DATE
7	

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Scale A3 Sheet



Featherston Community Board

Minutes 31 January 2012

- Present:** Garry Thomas (Chair), Helen Barrow, Lee Carter, Phil Robertson, Cr Solitaire Robertson, and Cr Keith Sexton.
- In attendance:** Dr Jack Dowds and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the Group Room of Family Works Centre, Featherston. The meeting was conducted in public between 6:00pm and 8:00pm.

PUBLIC BUSINESS

1. APOLOGIES

FCB RESOLVED (FCB 2012/01) to receive apologies from Mayor Staples.
(*Moved Barrow/ Seconded Carter*)

Carried

2. CONFLICTS OF INTEREST

Cr Robertson, Cr Sexton and Mr Robertson declared a conflict of interest with the application for financial assistance from the Featherston Walkways Trust. Mr Thomas declared a conflict of interest with the Featherston Main Street Beautification Group.

3. COMMUNITY BOARD MINUTES/EXPENDITURE

3.1 Featherston Community Board Minutes – 22 November 2011
FCB RESOLVED (FCB 2012/02) that the minutes of the Featherston Community Board meeting held on 22 November 2011 be confirmed as a true and correct record.

(*Moved Cr Robertson/ Seconded Barrow*)

Carried

3.2 Matters arising

The Community Board thanked Cr Robertson for undertaking the coordination of the Featherston Christmas parade and noted the success of the event.

3.3 Action items from previous meeting

The Community Board reviewed the action items and updates were provided.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

FCB NOTED:

1. Action 3: Clear excess gravel from storm water drains on Brandon Street (around Daniell Street area); M Allingham
2. Action 4: Determine if Chor Farmer funds are still in the Featherston Community Board accounts: P Crimp

3.4 Income and Expenditure Statement

FCB RESOLVED (FCB 2012/03) that the Income and Expenditure Statement to 30 November 2011 be received.

(Moved Cr Sexton/ Seconded Carter)

Carried

4. OPERATIONAL REPORTS – COUNCIL OFFICERS:

4.1 Officers' Report to Community Boards

The Community Board reviewed the report and discussed the La De Da festival, noise control, dog and animal control and gaming machines in Featherston.

FCB RESOLVED (FCB 2012/04):

1. To receive the information.
(Moved Thomas/ Seconded Cr Sexton)
2. Action 5: Dog control to monitor Card Reserve to ensure that dog owners are not using this sports field to exercise their dogs; G Bunny

Carried

5. ANZAC HALL

Mr Thomas proposed that a room for the Community Board be made available at Anzac Hall.

FCB RESOLVED (FCB 2012/05):

1. That if an agenda item will result in a decision by Community Board members then a supporting report or email should accompany the agenda item.
(Moved Cr Robertson/ Seconded Cr Sexton)
2. Action 6: Review whether a meeting room in Anzac Hall could be made permanently available for the Featherston Community Board; M Allingham

Carried

6. MESSINES WAY MEMORIAL

Mr Thomas reported that he had sourced pictures of the Featherston War Memorial Camp cookhouse and had a concept design for a BBQ area drawn up based on the original building. Mr Thomas was getting the design priced.

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7. FEATHERSTON STREET FLAGS

The Community Board discussed the quotes and expressed concern regarding the durability and life of the flags given exposure to the Featherston elements versus the capital outlay. Options such as a shorter display period, an alternative mechanism for attaching the flags to the poles and neon lights were discussed.

FCB RESOLVED (FCB 2012/06):

1. That the purchase of flags for permanent display along Featherston Main Street be put on hold for review in July 2012.

(Moved Barrow/ Seconded Thomas)

Carried

8. COMMUNITY BOARD/COUNCILLORS REPORTS

Phil Robertson

Mr Robertson felt that Featherston's appearance was disheartening due to non working street lights, graffiti, empty sections, derelict buildings and bad behaviour by youth. The Community Board expressed a desire to make a change and the CEO undertook to continue working with Powerco to correct the street light problem.

Lee Carter

Mrs Carter reported that on behalf of the Community Board she was sending a sympathy note to the families impacted by the balloon disaster. Mrs Carter was to take part in the earthquake readiness practice at the Featherston Community Centre which was being run by the Red Cross.

Cr Robertson

Cr Robertson had met with the Aratoi Foundation and updated the Community Board on the sculpture project. Aratoi were seeking expressions of interest from five artists.

Cr Sexton

Cr Sexton reported that a fence at the Featherston Cemetery required repairs however this was being progressed through the Reserves and Amenities Focus Group.

Tenders had been received for removing the macrocarpa trees on Underhill Road. These trees would be removed when the contract had been awarded.

Helen Barrow

Mrs Barrow queried the opening hours of the Featherston public toilets, and noted that the motor caravan camping ground area needed to be opened to the public for use as soon as possible.

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Garry Thomas

Mr Thomas reported that he was in the process of inviting members from the various Featherston community groups together with the aim of achieving better coordination of community projects.

FCB NOTED:

1. Action 7: That graffiti on the Featherston Playground equipment be urgently removed; M Allingham
2. Action 8: On behalf of the Community Board write to Minister Paula Bennett and MP John Hayes requesting meetings to discuss assistance for Featherston youth in need; Lee Carter
3. Action 9: Advise the Community Board the Featherston public toilet opening hours during winter and summer and when a repair to the toilets will be progressed; M Allingham
4. Action 10: Advise the Community Board when the Information Centre will be painted using the Dulux paint grant; M Allingham
5. Action 11: Trim, clean, tidy and spray the Featherston motor caravan area so it can be opened. Liaise with Brian Allen of the Motor Caravan association regarding assistance with signage; M Allingham

9. FEATHERSTON WALKWAYS AND RESERVES TRUST MOU

FCB RESOLVED (FCB 2012/07) to accept the Memorandum of Understanding between Featherston Walkways and Reserves Trust, the Featherston Community Board and Council subject to the referenced 'Works and Services Manager' being replaced by the 'Infrastructure and Services Manager'.

(Moved Thomas/ Seconded Barrow)

Carried

10. FINANCIAL ASSISTANCE

10.1 Wairarapa Victim Support

The Community Board reviewed the application for financial assistance from Wairarapa Victim Support. The Community Board wanted to obtain additional information such as how support is being provided to the community, the benefit of the support given, the number of victims supported, and the number of volunteers that reside in and/or support the Featherston area and asked that Victim Support be invited to attend the next meeting.

FCB RESOLVED (FCB 2012/08) to invite Wairarapa Victim Support to attend the next meeting of the Featherston Community Board and speak to their application for financial assistance.

(Moved Barrow/ Seconded P. Robertson)

Carried

DISCLAIMER

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10.2 Featherston Walkways and Reserves Trust

The Community Board reviewed the application for financial assistance noting that the request was to replace a table that was well used and had been in place for some time.

FCB RESOLVED (FCB 2012/09) that the broken picnic table located in Dorset Square, Featherston be referred to council officers to determine if repair or replacement can be funded via Council budgets.

(Moved Cr Robertson/ Seconded P. Robertson)

Carried

10.3 Featherston Main Streets Beautification Group

The Community Board reviewed the application for financial assistance from the Featherston Beautification Group.

FCB RESOLVED (FCB 2012/10) to invite the Featherston main Streets Beautification Group to attend the next meeting of the Featherston Community Board and speak to their application for financial assistance.

(Moved Barrow/ Seconded P. Robertson)

Carried

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

DISCLAIMER

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**Featherston Community Board
Action Item List
From 31 January 2012**

Ref #	Meeting	Date	Action Type	Responsible Manager	Resolution Number	Action or Task details	Status	
539	FCB	15-Mar-11	Action	Garry Thomas		Provide a written report to Officers on footpath development priority and identify any other areas where new footpaths should be placed	Open	
883	FCB	30-Aug-11	Action	Cr Robertson		Review the MOU for Barr Brown Reserve, specifically noting that any assets purchased by Council for use in the community be returned to Council should the committee purchasing the assets dissolve	Open	
1060	FCB	22-Nov-11	Action	All		The Community Board undertook to meet and clarify funding criteria on the grant application form	Open	
3	FCB	31-Jan-12	Action	Mark		Clear excess gravel from storm water drains on Brandon Street (around Daniell Street area);	Open	Note: A burst pipe carried gravel to these drains - further work separate from action 1061 required. 9.2.11. Officers are to action early Feb.
4	FCB	31-Jan-12	Action	Paul		Determine if Chor Farmer funds are still in the Featherston Community Board accounts	Actioned	They represent income from the 10/11 year and were in the carry over income to the 11/12 year. \$1500 will be shown in the 'commitments' section of the I&E report.
5	FCB	31-Jan-12	Action	Glenn		Dog control to monitor Card Reserve to ensure that dog owners are not using this sports field to exercise their dogs	Actioned	ACO's are aware of issue and will monitor as part of routine patrols and in response to specific complaint.
6	FCB	31-Jan-12	Action	Mark		Review whether a meeting room in Anzac Hall could be made permanently available for the Featherston Community Board	Actioned	7/2 Playcentre room has been airmarked for storage and is not available. Anzac Hall bookings are done through the booking system which the library in Featherston has.
7	FCB	31-Jan-12	Action	Mark		That graffiti on the Featherston Playground equipment be urgently removed	Actioned	Graffiti has been removed.
8	FCB	31-Jan-12	Action	Lee Carter		On behalf of the Community Board write to Minister Paula Bennett and MP John Hayes requesting meetings to discuss assistance for Featherston youth in need	Open	

Ref #	Meeting	Date	Action Type	Responsible Manager	Resolution Number	Action or Task details	Status	
9	FCB	31-Jan-12	Action	Mark		Advise the Community Board the Featherston public toilet opening hours during winter and summer and when a repair to the toilets will be progressed	Actioned	
10	FCB	31-Jan-12	Action	Mark		Advise the Community Board when the Information Centre will be painted using the Dulux paint grant that Emily Greenburg organised	Actioned	29/2 Paint available, colour to be sorted. Emily Greenburg to liaise with the information centre and community info centre regarding when it can be painted.
11	FCB	31-Jan-12	Action	Mark		Trim, clean, tidy and spray the Featherston motor caravan area so it can be opened. Liaise with Brian Allen of the Motor Caravan association regarding assistance with signage	Open	13.2.12. Officer to arrange to speak to Brian and arrange for signage to be placed.
16	FCB	31-Jan-12	Resolution	All	FCB2012/5	ANZAC HALL FCB RESOLVED (FCB 2012/05): 1. That if an agenda item will result in a decision by Community Board members then a supporting report or email should accompany the agenda item. (Moved Cr Robertson/ Seconded Cr Sexton) Carried	Actioned	
17	FCB	31-Jan-12	Resolution	All	FCB2012/6	FEATHERSTON STREET FLAGSFCB RESOLVED (FCB 2012/06):1. That the purchase of flags for permanent display along Featherston Main Street be put on hold for review in July 2012.(Moved Barrow/ Seconded Thomas) Carried	Open	
18	FCB	31-Jan-12	Resolution	Glenn	FCB2012/7	WALKWAYS TRUST MOU FCB RESOLVED (FCB 2012/07) to accept the Memorandum of Understanding between Featherston Walkways and Reserves Trust, the Featherston Community Board and Council subject to the referenced 'Works and Services Manager' being replaced by the 'Infrastructure and Services Manager'. (Moved Cr Robertson/ Seconded Barrow) Carried	Open	Fstn Walkways and Reserves Trust advised of the decision and asked to prepare two documents with signature so CB and Council can cosign.

Ref #	Meeting	Date	Action Type	Responsible Manager	Resolution Number	Action or Task details	Status	
19	FCB	31-Jan-12	Resolution	Paul	FCB2012/8	Victim Support FCB RESOLVED (FCB 2012/08) to invite Wairarapa Victim Support to attend the next meeting of the Featherston Community Board and speak to their application for financial assistance. (Moved Barrow/ Seconded P. Robertson) Carried	Actioned	
20	FCB	31-Jan-12	Resolution	Mark	FCB2012/9	Featherston Walkways and Reserves Trust FCB RESOLVED (FCB 2012/09) that the broken picnic table located in Dorset Square, Featherston be referred to council officers to determine if repair or replacement can be funded via Council budgets. (Moved Cr Roberston/ Seconded P. Roberston) Carried	Actioned	Officer has investigated and advise that a replacement should be sought and this would be funded by Council.
21	FCB	31-Jan-12	Resolution	Paul	FCB2012/10	Featherston Main Streets Beautification Group FCB RESOLVED (FCB 2012/10) to invite the Featherston main Streets Beautification Group to attend the next meeting of the Featherston Community Board and speak to their application for financial assistance. (Moved Barrow/ Seconded P. Robertson) Carried	Actioned	

Featherston Community Board
Income & Expenditure to 31 January 2012

	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12
INCOME							
Balance 1 July 2011	13,180.47	13,180.47	13,180.47	13,180.47	13,180.47	13,180.47	13,180.47
Annual Plan 2011/12	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00
Tftr from FSTN book Sales					6,722.13	6,722.13	6,722.13
Misc income FSTN promotional					300.00	300.00	300.00
Funds for annual Xmas Parade					434.78	434.78	434.78
TOTAL INCOME	34,110.47	34,110.47	34,110.47	34,110.47	41,567.38	41,567.38	41,567.38
EXPENDITURE							
Members' Salaries	673.50	1,366.64	2,049.96	3,243.70	4,093.88	4,944.06	5,794.24
Members' Expenses	-	-	-	-	-	-	-
Total Personnel Costs	673.50	1,366.64	2,049.96	3,243.70	4,093.88	4,944.06	5,794.24
Printing.com - H Barrow business cards	102.50	102.50	102.50	102.50	102.50	102.50	102.50
Petty Cash - Info Centre	40.09	40.09	140.09	140.09	140.09	140.09	214.79
Telephone - Info Centre	79.97	159.30	239.16	239.16	239.16	398.57	477.82
Wages - Info Centre Staff			1,235.52	2,260.44	2,990.52	2,822.04	2,822.04
Sign Factory - Banner				600.00	600.00	600.00	600.00
Wairarapa Times-age - Consultant FCB for RWC				182.40	182.40	182.40	182.40
Dittmer Earthmovers - Campervan				3,500.00	3,500.00	3,500.00	3,500.00
Featherston Phoenix				90.00		90.00	90.00
Local Government - Community Board Levy 11/12					166.66	166.66	166.66
Masterton District Council - Fstn Xmas Parade						200.00	200.00
Petty Cash - Fstn Xmas Parade						700.00	700.00
Banner signage/xmas signs						606.88	606.88
Robertson Sol - Fstn Xmas Parade expenses							360.80
Total General Expenses	222.56	301.89	1,717.27	7,114.59	8,011.33	9,509.14	10,023.89
Featherston Community Centre				130.43	130.43	130.43	130.43
Featherston Community Patrol				500.00	500.00	500.00	500.00
Total Grants	-	-	-	630.43	630.43	630.43	630.43
TOTAL EXPENDITURE	896.06	1,668.53	3,767.23	10,988.72	12,735.64	15,083.63	16,448.56
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	33,887.91	32,441.94	30,343.24	23,121.75	28,831.74	26,483.75	25,118.82
LESS: COMMITMENTS							
Salaries to 30 June 2012	9,890.50	9,197.36	8,514.04	7,320.30	6,470.12	5,619.94	4,769.76
Emergency Fund	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Information Centre domain name etc	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Community Centre - Clean Up Featherston Day			150.00				
2011 Christmas Parade			1,500.00	1,500.00	1,500.00	1,500.00	
Chor Farmer Donation for Garden of remembrance				1,500.00	1,500.00	1,500.00	1,500.00
Total Commitments	12,890.50	12,197.36	13,164.04	11,820.30	12,470.12	11,619.94	9,269.76
BALANCE TO CARRY FORWARD	20,323.91	20,244.58	17,179.20	11,301.45	16,361.62	14,863.81	15,849.06

FEATHERSTON COMMUNITY BOARD

13 MARCH 2012

AGENDA ITEM 6.1

OFFICER'S REPORT

Purpose of Report

To update members on the Corporate Support, Infrastructure and Services and Planning and Environment Group activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*

CORPORATE SUPPORT GROUP

1. Executive Summary

Since the last report the LTP has dominated proceedings – so in terms of words – not many - but lots going on including all the public meetings and workshops.

Apart from the LTP, the other key matter for this year is the replacement of the computer operating system. A (Request for Proposal) RFP is due to go out this week to a selected group of three vendors in accordance with Councils purchasing policy.

The final project for the near future will be the analysis and replacement of our photocopier fleet.

2. Discussion

2.1 LTP

The LTP is moving forward as planned and there are no anticipated issues that would hinder meeting the statutory deadline of 30 June, with the target adoption date of 27 June.

The series of targeted consultation meetings has been completed and a number of themes have come out of these. The output of these meeting will be discussed further and incorporated into the LTP where able

2.2 Operating system replacement

As you are aware, the current ACS local authority software suite has been phased out by the new owners and in terms of council policy a closed RFP will be carried out.

The RFP will really only cover replacement of the existing software suite – it is not anticipated any additional functionality will be purchased. It is not anticipated a document management system will be included as part of this purchase, but compatibility with document management systems will be a criteria of the RFP (in reality these days, all systems have the ability to interface with other systems).

Limited guidance from Splice Group has been sought, however it is anticipated we will not require much in the way of external assistance. Splice Group were recommended by MDC and have experience in this area.

The following table outlines the broad timetable:

Description	Duration	Timeframe – no later than
RFP Preparation	5 weeks	27 February 2012
RFP Response time	4 weeks	23 March 2012
RFP Evaluation	1 week	30 March 2012
Shortlist – 2 Suppliers		30 March 2012
Product demonstrations and site visits	2 weeks	18 April 2012
Decision – recommendation to Council		4 May 2012 (For 16 May Council Meeting)
Implementation	?	To be decided

2.3 Rate Arrears

Efforts continue on rate arrears. We are not able to generate a usable report until after the instalment is due.

I have been in discussion with MDC over collection procedures and while we are generally following the same procedures, we may need to take a stricter line in how we follow the arrears up. That said it has taken many years of consistent pressure by MDC to achieve their low level of arrears.

2.4 Financial Statements for the six months ended 31 December, and seven months ended 31 January 2012

The financial statements for the six months ended 31 December are presented for the record, no analysis has been carried out on these statements.

The financial statement for the seven months ended 31 January will be tabled with full analysis, following discussion with the risk and audit working party.

2.5 Photocopier Leases

A number of the leases for the large photocopiers have run out and an analysis of new requirements will be carried out.

We are now able to utilise the all of government GSB contracts which should generate some savings.

Contact Officer: Paul Crimp, Group Manager Corporate Support

INFRASTRUCTURE AND SERVICES GROUP

1. Executive Summary

1.1 Consents

Consent management work continues to bring a focus to what needs to be achieved during the coming year particularly in regard to Councils water race systems. A further meeting was held ahead of Christmas with steering group members and interested parties where information was provided in regard of land treatment and progress achieved at date with the various consent renewals.

Delays continue to be experienced with lodgement for the Greytown WWTP.

Preliminary documentation has been lodged with the Regional Council for the AEE Application required for the Martinborough WWTP consent renewal.

1.2 Facilities and Utilities contract renewal

Work is continuing on the development of the new contracts for the Facilities management and utilities contracts for council. Following the in-house workshop and more detailed discussions the current contract with Transfield will be tendered in a new format. The key changes are;

- Current contract split into two contracts, being Utilities and Facilities Management (FM).
- The Facilities Management will be inclusive of buildings (not currently covered) as well as Open spaces, pools, playgrounds and other areas currently covered under the current specification.
- An Expression of interest (EOI) and Request for price (RFP) process will be followed with a recommendation to council to be accepted at the August meeting and contract initialisation in September.

1.3 New Zealand Transport land transport plan (NZTA LTP)

The draft NZTA LTP has been submitted and an audit review undertaken. This plan covers the next 3 years expenditure and is a rolling program which allows for funds to be moved between years. This is the final year of the last 3 year program and the new LTP includes the return of \$730,000 for the 2010/12 period. This has resulted from unfunded subsidies and special purpose road funds unspent.

1.4 GIS Shared service

The regional GIS project is well underway. There have been delays with the full adoption by SWDC due to the accessibility of the ACS data and incorporation into the system. GIS is a valued tool in data management and underutilized both regionally and internally.

As this project develops linkages will progress to incorporate various sources of data available; e.g. RAMM, Water races and maintenance costs. The system will then provide a strong base for optimum decision making and ease of communication as well as a source of public assed information.

1.5 Civil Defence Emergency management

The shared service is still developing both area wide and regionally. Recent drive-overs have been done reviewing Tsunami signage and locations of safe havens. The Regional structure is still being reviewed and implemented which will affect the final area (Masterton, Carterton and South Wairarapa) structure and roles.

1.6 Rural Fire

The service for rural fire has been delivered through the Wairarapa Rural Fire and has dealt with recent incidents independent of councils command and control. These incidents have been anecdotally seen to have been successful.

1.7 Asset Management Planning

The recent rewrite of the 3 major APM's (Water, Waste water and roads) has been completed in draft with the first sent to Audit New Zealand on January 30.

A new set of spread sheets are being developed to assist in the long term modelling of all of councils assets allowing

The modelling module can be linked to other systems or it can act as a stand-alone generic financial modeller. That is it can be used in conjunction with any other system or source of asset condition information to produce financial forecast outcomes.

In broad terms the Moloney financial modelling package is a network-based system that has two separate modelling paths, both of which commence with the present condition distribution of the asset set. One path predicts the capital renewal expenditure requirement necessary to maintain the asset set within a selected condition. The other predicts future asset condition based on a proposed capital renewal expenditure profile.

This will allow council to view all its assets together with the renewal and maintenance costs as a combined group. The input of data will continue and be reviewed over the next 3 months.

2. Utilities

2.1 Wastewater

2.1.1. Operations

Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period with no non-compliance issues reported.

There were 6 pipeline blockages were reported and rectified during the period.

2.1.2. Capital

Planning processes, development of resource consent applications and the delivery of new infrastructure continued across Council's wastewater treatment sites.

- Greytown Wastewater Treatment Plant. The affected party consultation process is almost complete. Delays however due to concept refinement and technical agreement in regard to long term river discharge continue to occur pushing back the timeline for application lodgment to April 2012. Pre-circulation of the draft AEE to interested and affected parties is planned ahead of application lodgment.
- Martinborough Wastewater Treatment Plant (consent variation works). Previously reported that all physical works as required via the variation are complete. The variation also required that the Preliminary and Draft AEE for the new consent application be submitted by 10th January 2012. This was achieved although not as complete even in draft form as was anticipated. It is expected further consultation will occur with the consenting authority and affected parties prior to full lodgment in April 2012.
- Featherston Wastewater Treatment Plant. The UV plant was commissioned prior to Christmas (the provision of this was a condition of the consent variation approved in 2010). Early results are promising with good reductions in pathogen counts being recorded.
- Efforts to prepare a draft AEE by no later than 25 February 2012, being six months ahead of the consent expiry date with the full AEE and application to be submitted by 1 June 2012 were being applied however due to resourcing issues over the holiday period it will now not be possible to meet this timeline. Council must however have a final AEE submitted by no later than June 01 2012. It is proposed where appropriate to deliver a similar level of reporting for the draft AEE to that proposed for the Martinborough site.
- The FWT trial continues after some further modifications aimed to minimise short circuiting and achieve maximum benefit from the floating mats.

2.2 Water Supply

2.2.1. Operations

A graph of water consumption is attached; it indicates typical use for the time of year and season however it is noted that consumption in Greytown increased markedly ahead of Christmas. Leak detection observation in the New Year was unable to establish significant leakage in the urban reticulation systems.

No non-compliance exceedances were reported during the period.

2.2.2 Pirinoa Water Supply

A meeting took place with users of the Pirinoa Water Supply over the holiday period.

This supply is not owned by Council and is operated by a user representative resident at Pirinoa. Council provides monitoring services and covers maintenance costs for the system. An annual charge is applied to all users of the service to cover these costs.

It is apparent that the supply is stretched to its capacity limits from time to time by non- domestic use (Public Hall functions) and consideration should be given to providing more treated tanked water storage(an additional 22,500 litres) as a first step.

For some time officers have felt that the local maintenance responsibility(filter maintenance and back washing) should be undertaken by others to ensure quality and compliance of supply e.g. There were two detected exceedances (E Coli 1) in 2011 where the District Health Board had to be notified.

The Pirinoa School is connected to the supply and as such some weight ought to be given to ensuring that the appropriate systems and resources are in place to adequately reduce the risk of producing unacceptable drinking water.

In regard of any supply upgrade Council might like to consider whether or it will assist with or cover the funding of additional storage (expected to be around \$5000 complete).

2.3 Water Races

Water races operated normally during the period.

Further consultation with water race users will be commenced with public meeting (s) scheduled in the next month ahead of the adoption of a new draft bylaw (subject to a full round of public consultation as required by the Local Government Act).

2.4 Waste Management

2.4.1. Operations

Services are being delivered as normal with some changes planned to be made to collection routine in the Greytown business area.

The two extra collections planned for the coastal areas over the holiday were implemented. Bylaws officer reported that heavy loads were experienced in the coastal public areas over the Christmas /New Year period.

Waste export and recycling tonnage data for the period is attached.

2.4.2. Consents

The operative consent for the Martinborough Transfer Station which includes management of the closed landfill site was lodged before Christmas. Council has been asked for further information in regard of landfill closure management planning and green-waste covering procedures. These questions are being addressed with staff assistance by our consultant planner, Opus International Consultants.

3. Roothing

3.1 Roothing Maintenance by Oldfields

The effectiveness of routine grading is restricted by generally dry conditions, but that said, we had sufficient rain in early January to cause slips and flooding.

In addition to routine grading, Oldfields have been repairing potholes and signs and painting sight rails and posts.

The heavy rain in early January was wide spread through the south and east of the district and caused slips on Cape Palliser Rd, White Rock Rd, Haurangi Rd, Tora Te Awaiti Rds and Pahaoa.

Clearing slips and culverts took two weeks.

Oldfields are now engaged on pavement repairs and berm mowing. Some berms were missed in early December and a complete recut is scheduled for February as grass growth has continued.

3.2 Shape Correction Contract – Fulton Hogan

Two thirds of the way through. Target completion date in four weeks. White Rock Road, Stages 1 and 2 complete. Lake Ferry Road, Stages 3 to 5 in progress.

3.3 Update on HPMV progress

Opus is assessing SH53 for an HPMV route and the benefit cost ratios for that. If this is positive then an assessment will be done on Kahutara Road.

4. Parks and Reserves

4.1 Street Cleaning

Street cleaning needs further attention by Transfield. Kerb and channel cleaning and removing debris from sump grates contribute to the poor performance of the stormwater during heavy rain. Quarterly cleaning of all kerb and channel in the three towns is scheduled to start in the first week of February.

4.2 Maintenance

Routine maintenance of parks and reserves is generally satisfactory with Transfield making an extra effort with the Greytown cricket pitch.

5. Property and Facilities

5.1 Properties

- 24 hour toilet in Featherston is closed due to a fire.
- Featherston Play Centres lease was not renewed and they have moved out of the Anzac Hall and keys returned.

5.2 Pensioner Housing

There are 2 flats (bedsits) vacant in the Burling Flats, Featherston. Remaining flats all tenanted. Burling flats 2 and 8 are leaking again. New roofing is needed particularly on Units 1 & 2 and Units 7 & 8.

5.3 Swimming Pools

Featherston Pool has issue with new concrete division wall. The glass beading to stop skidding has not worked so a thin layer of sand is going on to roughen the surface up. Featherston had a break-in where money was taken and the first aid kit.

5.4 Leases and Licenses

A few renewals accepted for leases and licenses which were due to run out 31 January 2012.

6. Libraries

Refer Appendix 1 for statistics on all libraries:

- Issues
- Transactions
- New Borrowers
- Wifi Internet Usage
- Summer Reading Programme
- Door Count

7. Appendices

Appendix 1 – Library Statistics

Appendix 2 – Monthly Water Usage

Appendix 3 – Waste Exported to Bonny Glen Including Recycling

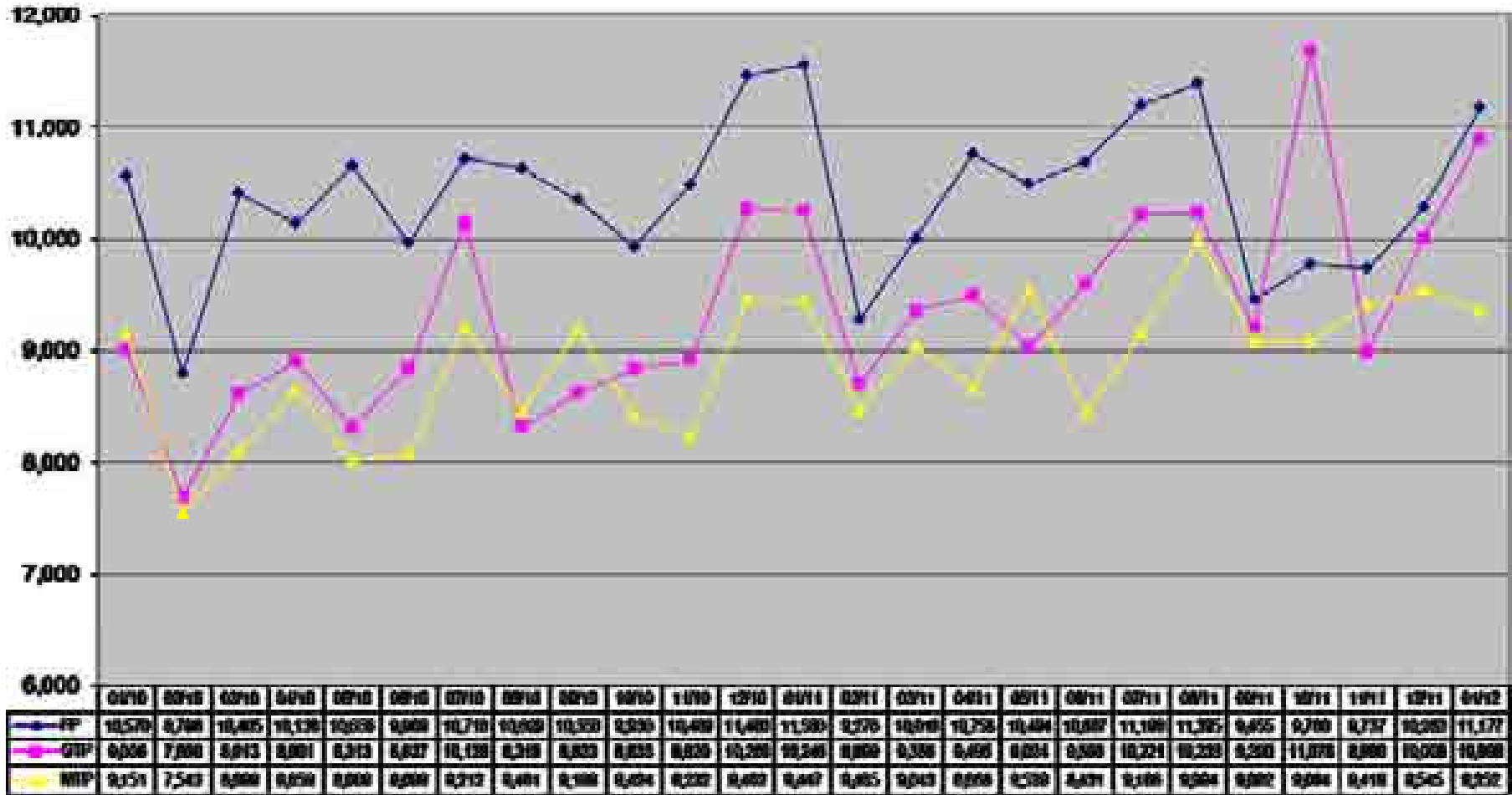
Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Appendix 1 – Library Statistics

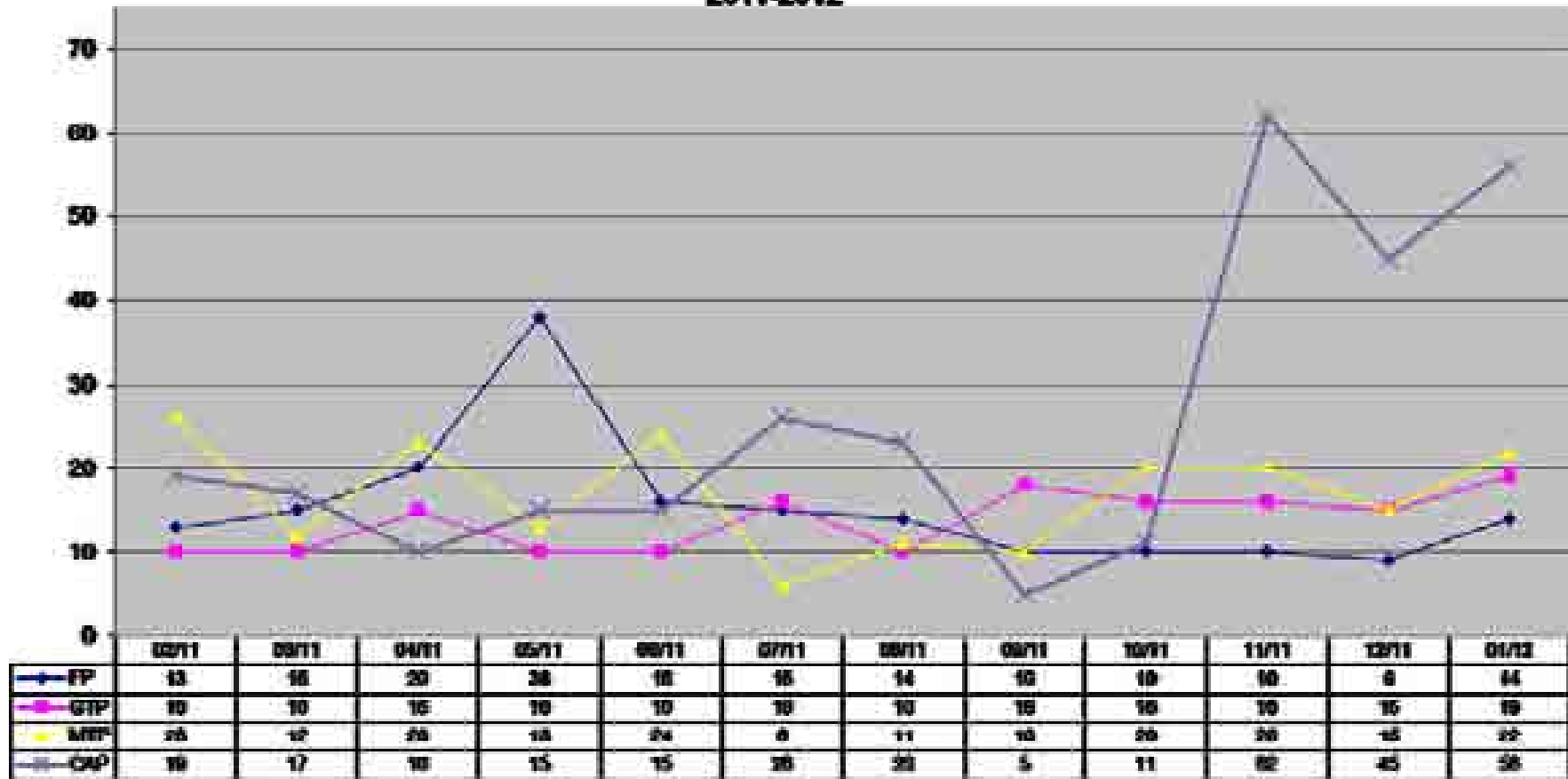
Issues: Featherston, Greytown and Martinborough Libraries: 2010-2012



Transactions (excluding Council functions) for Featherston, Greytown and Martinborough Libraries : 2010-2012

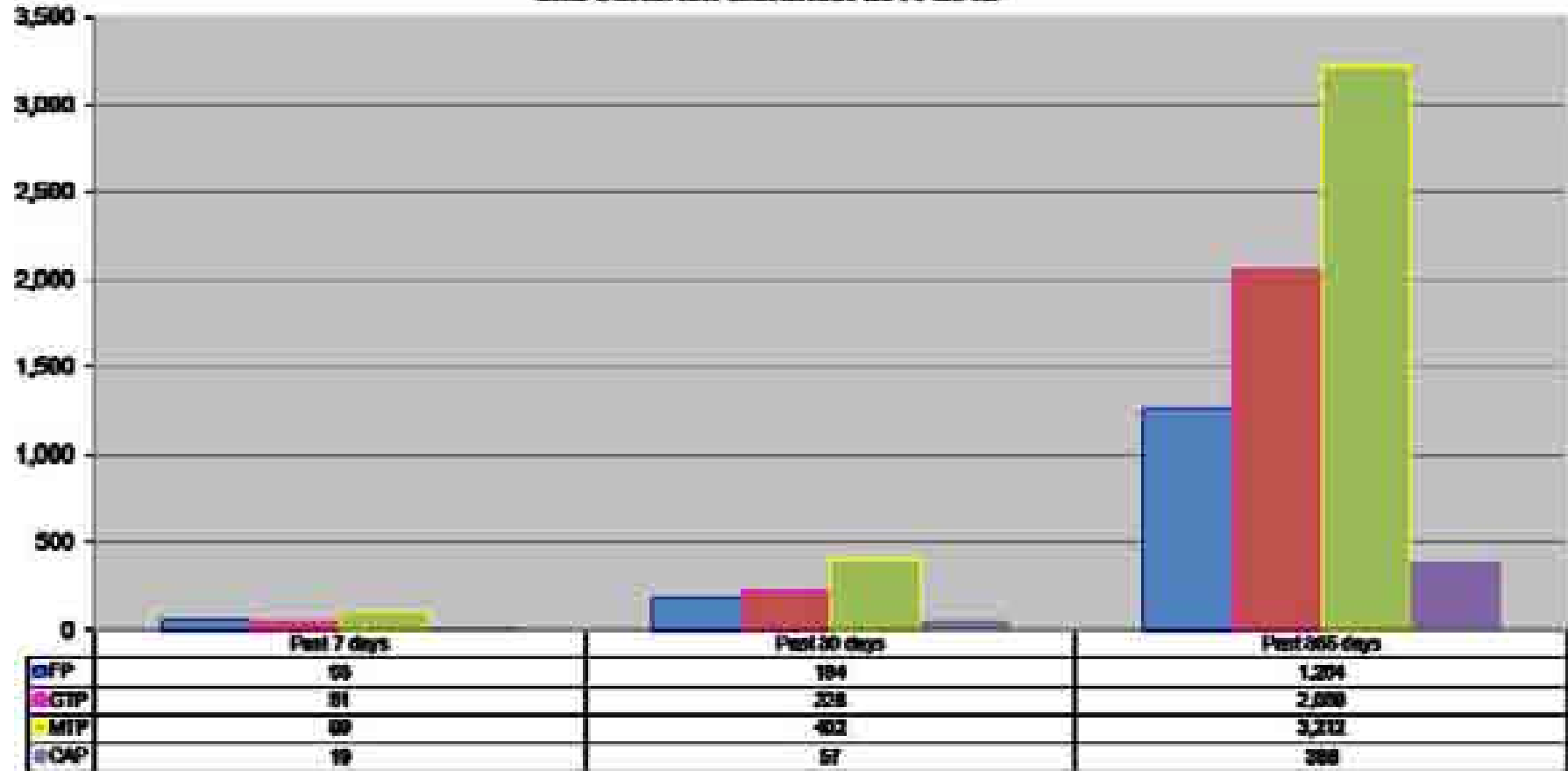


**New Borrowers added to Featherston, Greytown, Martinborough and Carterton Libraries
2011-2012**



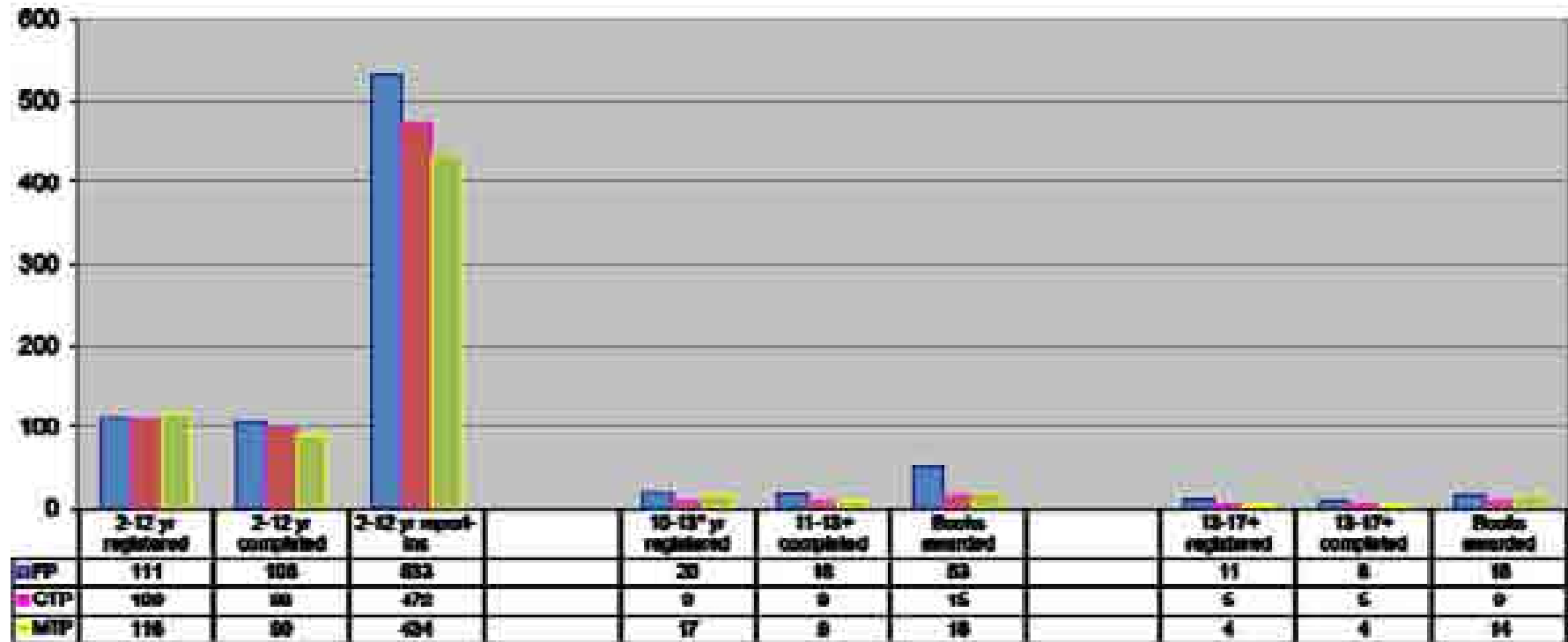
NB: Carterton Library has been included as the statistics surrounding the opening of the Events Centre may be of interest.

**Wifi internet usage at Featherston, Greytown, Martinborough
and Carterton Libraries: 2011-2012**



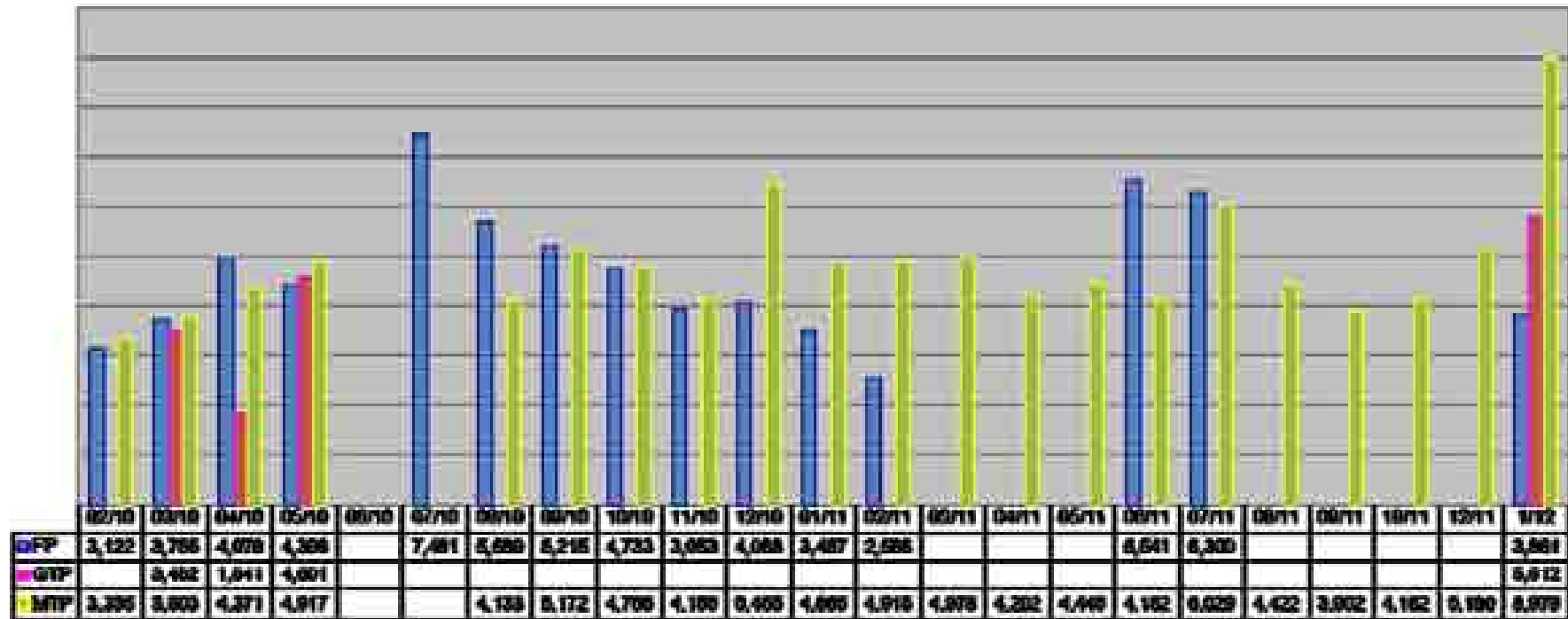
Note: Wifi usage statistics are provided by Aotearoa People's Network Kaharoa. APNK provide the public access computers available in WLS libraries free of charge to the public. Statistics for PC use are not available due to APNK technical difficulties, however these Wifi statistics show that Book issue statistics give only a partial picture of the overall library usage. Martinborough Library statistics consists of local and tourist usage, but observation within the library indicates a high percentage of that usage comes from tourists. (Carterton has been included to indicate Events Centre usage.)

**'Be a legend Read! Summer Reading Programme
Featherston, Greytown, Martinborough Libraries**



Thanks to the Eastern & Central Community Trust who organise and fund the Summer Reading Programme a total of 346 children completed the programme. The statistics show individual library numbers of registrations and completions together with the amount of Report-ins with the librarians. Children in the main programme (2-12yr) can report in as many times as they like but are required to report-in 4 times with a librarian before being invited to the finale. The first four report-ins are rewarded with a prize and the finale is a culmination of the reading programme. The two older categories are rewarded with books. (Thanks also go to Ross Miller (Hodder Books) and Keith Bitchiner (Random Books) for their kind donation of book prizes.)

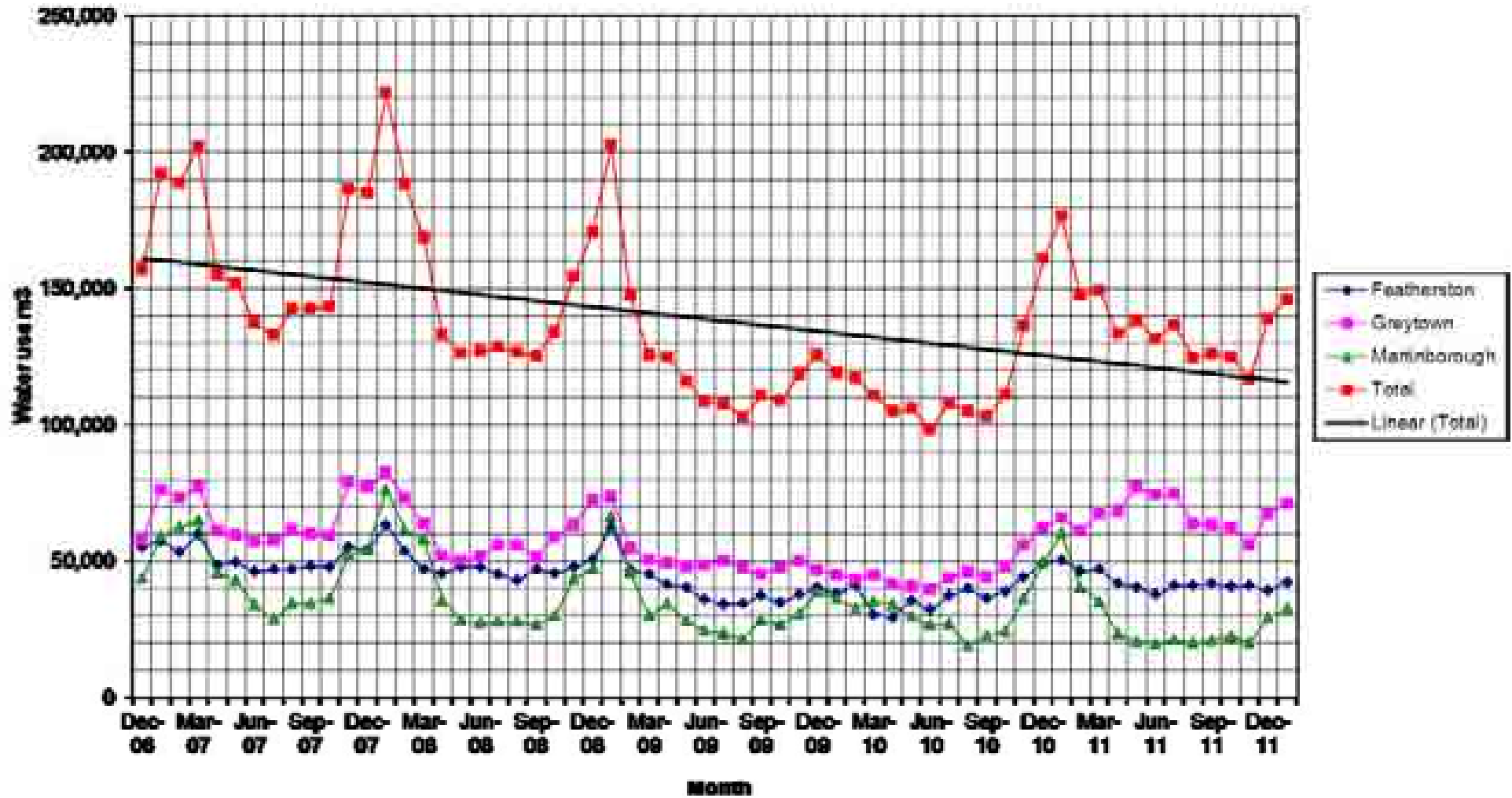
**Door count, Featherston, Greytown, Martinborough libraries
(no count = battery failure or human error)**



Door count statistics were erratic in 2011. The Greytown counter had been mis-sited and was re-sited more appropriately towards the end of 2011. The Featherston counter had some technical difficulties during the year as well. All problems have now been resolved and future door counts should be regular.

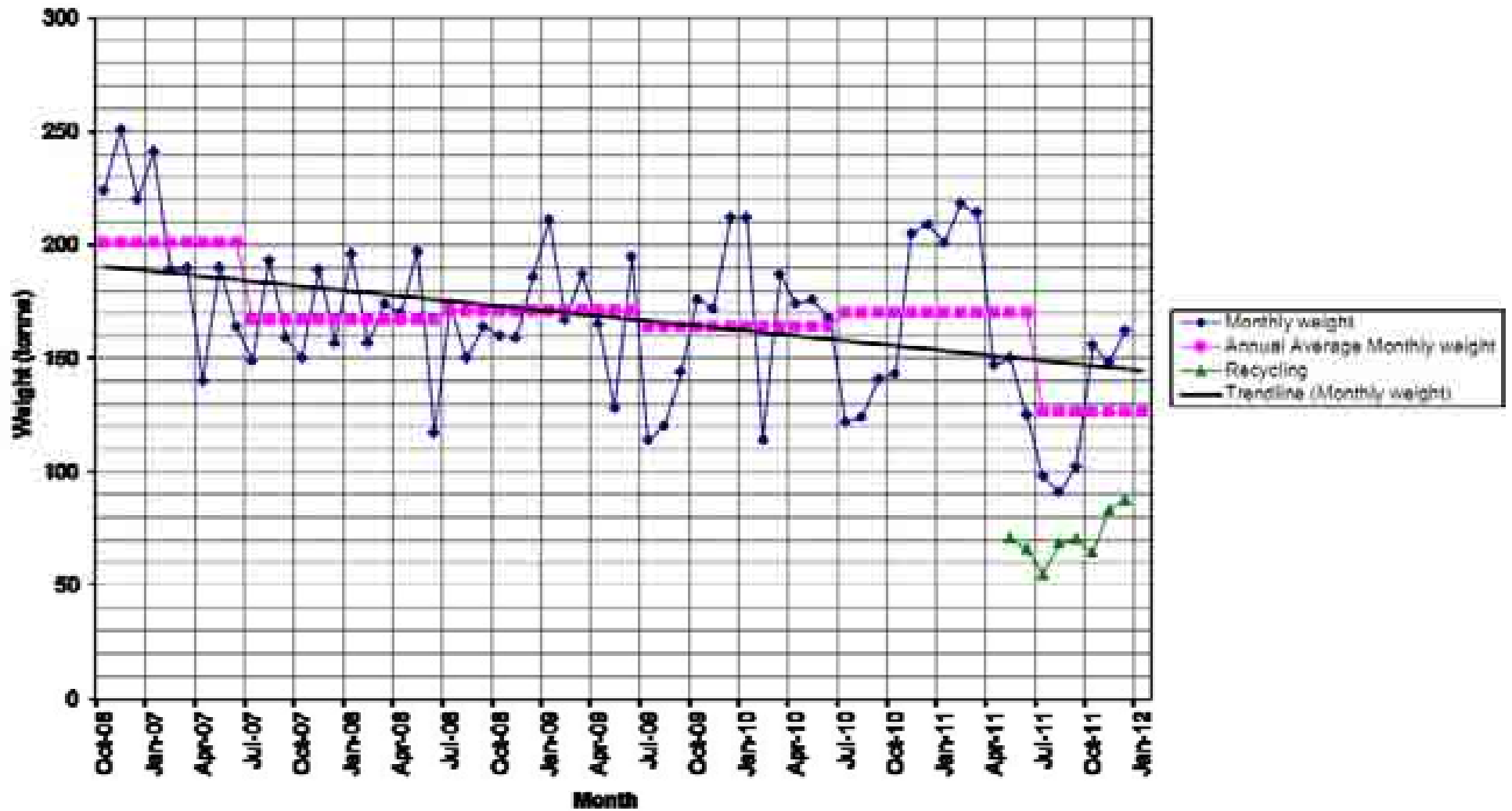
Appendix 2 – Water Usage

Water use South Wairarapa District Council



Appendix 3 – Waste Exported to Bonny Glenn Including Recycling

Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



PLANNING AND ENVIRONMENT GROUP

1. Planning

1.1 Resource Consents

Officers received 17 consent applications since 1 December 2011. Eleven consents were approved since 1 December (three of which were received in October and November) all within the statutory timeframes. Officers now provide detailed fortnightly updates on all consents direct to Councillors and Community Board members, so consent details are not listed here.

1.2 Music events

1.2.1 *La De Da*

The La De Da music festival was granted Resource Consent (RC 3932) and was held on 30 December 2011 – 1 January 2012 at Daisy Bank Farm. In accordance with the resource consent issued for this event, Council officers will be conducting a debrief meeting with festival organisers in March 2012 to discuss how everything went in terms of the conditions of consent. Post-event investigations indicate the event was successful and compliant with the terms of the consent.

1.2.2 *Tora! Tora! Tora! Music festival*

Recently it came to the Planning Department's attention that a small music festival was organised for the Tora coastal area on 4-6 February 2012. The festival, called "Tora! Tora! Tora!", was held on private land and attracted up to 200 attendees. The organisers were not aware that resource consent and camping licences were required at the time, and there was insufficient time to issue them anyway. Therefore, for this year's event the Council and the festival organisers came to an agreement about covering the main issues of water, fire, emergency management, health (including toilets and hygiene) and noise management. The organisers are required to consult with Council to address these and any related issues at least 3 months before any future event.

1.2.3 *Forest and Bird 2012*

Another small music festival (not to exceed 1000 people) is proposed to be held on 10 March 2012 on private land on Western Lake Road, Featherston. The Planning Department and the Environmental Health Department have worked closely with the organisers to address water, fire, emergency management, health (including toilets and hygiene) and noise management. A Resource Consent application (RC 3970) has been submitted and is currently being assessed.

1.3 Trust House/Featherston Supermarket Application

Further submissions on the Trust House/Featherston Supermarket application closed on 8 February 2012. There are still submissions opposing the application so a hearing is likely and will be in approximately a month's time.

1.4 Policy

1.4.1 Lake Domain Development Plan

The Lake Domain Draft Development Plan is out for public consultation and submissions close on 17 February 2012.

1.5 Enforcement

1.5.1 Breach of RMA

A free range egg farm in Martinborough is in breach of its resource consent for failing to complete all resource consent conditions, including failing to operate according to an audited Risk Management Plan. Council officers visited the site in January 2012 and subsequently notified the SPCA for animal welfare concerns. The farm appeared to have been abandoned as there was no food, hen houses had not been cleaned in months, chickens were fending for themselves and dozens of carcasses littered the site. The owner has been asked to surrender the resource consent, and has recently cleaned up the carcasses. Officers will ensure the owner cleans the site to the Environmental Health team's satisfaction.

2. Building

2.1 Building consents

Processing statistics for: 1 December 2012 – 31 December 2012

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	24	324	24	N/A
Consent processing performance (within 20wd's)	100%	99.69%	95.65%	90%
COA processing performance	0%	70%	100%	N/A
CCC processing performance	100%	98.39%	95.83%	100%

COA - Certificate of Acceptance

CCC - Code Compliance Certificate

Building consent numbers from 1 July 2012 to 9 February 2012 show as 174. For the same period the year before the number was 203.

Consents granted by project

Code	Type	Avg. Duration (Days)	No. of consents	Value
AA	Internal Alterations	10.0	1	11,500
AD	Single Story Brick Veneer with P&D	18.0	1	90,000
AF	Single Story Weatherboard with P&D	15.0	1	130,000
CE	Minor Commercial Work – no P/D	17.0	1	40,000

Code	Type	Avg. Duration (Days)	No. of consents	Value
CL	Commercial/Industrial \$500,001 - \$1,000,000	14.5	2	1,900,000
MA	Solid Fuel Heater	5.8	5	19,528
MG	Private Marquee > 100sqm	1.0	1	850
MJ	Swimming/Spa Pools	10.5	2	13,600
NC	Single Story Weatherboard Urban	16	1	218,000
ND	Single Story Weatherboard Rural	7	1	225,000
NQ	Single Story Weatherboard Rural detached garage	6	1	70,000
NV	Multi Story Weatherboard Urban detached Garage	12.0	1	290,000
RB	Relocated Residential Dwelling - Rural	41.0	1	75,000
SB	Decks/Conservatories etc	14.0	3	53,000
SC	Minor Farm Buildings	10.5	2	28,800
SD	Large Farm Buildings	8.0	1	75,021
SF	Proprietary Garages Standard	7.0	1	18,000
SI	Proprietary Garages & sleepout - inc P/D	18.0	1	50,000
SJ	Garages, Custom Design	12.0	2	28,500
		12.0	29	3,336,799

Processing statistics for: 1 January 2012 – 31 January 2012

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	20	326	18	N/A
Consent processing performance (within 20wd's)	100%	99.68%	100%	90%
COA processing performance	0%	70%	0%	N/A
CCC processing performance	100%	98.38%	100%	100%

COA - Certificate of Acceptance

CCC - Code Compliance Certificate

Building consent numbers from 1 July 2012 to 9 February 2012 show as 174. For the same period the year before the number was 203.

Consents granted by project

Code	Type	Avg. Duration (Days)	No. of consents	Value
AA	Internal Alterations	3.0	2	8,000
AB	Internal Alterations with P&D	1.0	1	15,000
MA	Solid Fuel Heater	6.0	1	3,500

Code	Type	Avg. Duration (Days)	No. of consents	Value
MD	Drainage Work – New Effluent Systems	12.0	1	15,000
NA	Single Story Brick Veneer Urban	14.0	1	250,000
NC	Single Story Weatherboard Urban	13.5	2	783,000
NE	Single Story Stucco/Texture Coat etc – Urban	2.0	1	150,000
NF	Single Story Stucco/Texture Coat etc – Rural	7.0	1	490,000
NL	Multi Story Stucco/Texture Coat etc – Rural	9.0	1	570,000
RA	Relocated Residential Dwelling - Urban	1.0	1	19,500
SC	Minor Farm Buildings	3.7	3	58,568
		6.0	15	2,362,568

2.2 Enforcement

2.2.1 Dangerous Buildings

Cape Palliser Road, Whatarangi

The buildings at Cape Palliser continue to be monitored. The demolition of another dwelling is due to be completed by the end of February.

2.3 Policy

None to report.

2.4 Other matters

2.4.1 Accreditation

The building department has just had their two yearly audit completed by IANZ (International Accreditation NZ) for their policies and procedures. An excellent result was achieved in that only 1 Corrective Action Request (CAR) was made by IANZ. It is worth noting that the two previous audits identified 7 and 10 CAR's. The IANZ auditors were very impressed with the building department's procedures and also the implementation of these procedures. The documented response sent to IANZ has been cleared even though the BCA had until 4 May 2012 to complete this. The Building Control Authority of the South Wairarapa District Council now fully complies with the Building (Accreditation of building consent authorities) Regulations 2006.

3. Environmental Health

3.1 Liquor licencing

28 Liquor licences were issued during December and 10 during January.

3.2 LA De Da concert Martinborough

Council staff actively monitored the stringent liquor licence conditions imposed. Adverse weather conditions made some of the compliance monitoring difficult because of access to the site.

This year a Liquor Ban area was in place for the immediate environs around the event and Pirinoa Road and the Martinborough square. Due to adverse weather conditions there were some problems with enforcing the liquor ban in the Dry River Road. Festival patron's cars were allowed to park on the roadside because the site was inaccessible to vehicles. This has been identified as a problem that will need to be addressed for any future events.

3.3 Food Bill Update

There is no change to the status of the new Food Bill. It has been through the select committee and MAF is hopeful that it will be passed in June 2012. Implementation would be six months later with a two year phase in period. As indicated in previous reports this mean a significant allocation of staff resources over this year and next year.

3.4 Martinborough Fair

All participating food operators at Martinborough Fair were inspected as usual during the February Fair. In general terms there was good compliance.

3.5 Noise Control

Council has continued with its zero tolerance policy for after hours noise complaints. This means that if a justified noise complaint has been received the attending officer issues an excessive noise direction (END) requiring the noise to cease for a period of 72 hours. Failure to comply with the END results in seizure. Council officers have been working proactively with Armourguard and have managed to effect seizures of a number of stereos at problem addresses. The aim is to have it known in the community that Council is serious about excessive noise and will take action where required.

49 Noise complaints were received from mid December to end of January. This resulted in 12 excessive noise direction (END) notices being issued and three seizures taking place.

3.6 Bylaws and Animal Control

3.3.1 Summer camping

Council employed a contract bylaws officers dedicated to actively police the coastal reserves on a daily basis over the summer holiday period. Generally campers were very well behaved and there were no significant concerns. Overall it was a positive outcome.

Bylaws staff worked well with contractors. There was a minor issue with miscommunication regarding refuse collection days at Ngawi and blocked public toilets. Both issues were able to be resolved at the time.

Council need to continue to communicate that there is a no dog policy at coastal reserves particularly the Tora camping areas. Although there is good signage and this information is included in the camping bylaw information brochures, we continue to get a problem with a small number of campers bringing dogs with them on holiday. Again we will be looking to improve information to users of this area and issue infringement notices for non compliance for next season.

The updated Camping Guide information booklet on camping reserves has been well received by the community and was freely distributed to campers.

The contract bylaws officer actively asked campers to provide feed back information about camping via Councils website.

3.3.2 Long Grass

Bylaws officers have been actively checking and issuing long grass notices to properties where conditions are likely to cause a hazard.

- 37 Long grass notices have been issued
- 12 have been issued a second notice
- 2 have had work done by contractor at the property owners cost.

3.3.3 Dog Control

The department has had a major effort to ensure compliance with the Dog Control Act for both registration and micro chipping of dogs. To date this has been very successful.

	December 2011	February 2012
Unregistered dogs	285	61
Non microchipped dogs	43	10

3.3.4 National Dog Data base

Council has reduced its error rate so that it is now in the top 10% of Councils for error reports.

Contact Officer: Glenn Bunny, Group Manager Planning & Environment



288 High Street
Lower Hutt

Phone No 04 570 1070

Tax Invoice/Statement

GST REG NO	DATE	INVOICE NO
68-509-998	17/02/2012	39512

INVOICE TO
Featherson Community Board c/ - Wairarapa District Council

Terms
On Receipt of Invoice

DESCRIPTION	QTY	RATE	AMOUNT
INSTALLATION OF YOUR NEW CCTV SYSTEM AS QUOTED BY NEILL			
4 Channel Hik Vision H.264 DVR DS-7204HVI-S	1	1,035.00	1,035.00
1000 GB Hardrive for DVR (black best quality)	1	460.00	460.00
Camtron CTCD-6351 Body Camera 520TV	2	1,150.00	2,300.00
Regulated Power Supply 12v/4.2A ST&C	1	230.00	230.00
Professional CCTV System			4,025.00

We appreciate your business.

Direct Credit details are: Westpac acct # 031537 0025720 00
Please provide your inv # and name when paying by Direct Credit
We also accept credit card payments and EFTPOS in our showroom.

All accounts are payable on completion of the job.
The goods supplied remain the property of Safegard Alarms Ltd until account is paid in full.

Subtotal	\$3,500.00
Tax	\$525.00
Total	\$4,025.00

Please detach and return with your remittance to:

Safegard Alarms
288 High Street
Lower Hutt 5010

Featherson Community Board
c/ - Wairarapa District Council

INVOICE NO
39512
\$4,025.00



288 High Street
Lower Hutt

Phone No 04 570 1070

Tax Invoice/Statement

GST REG NO	DATE	INVOICE NO
68-509-998	23/02/2012	39644

INVOICE TO
Featherson Community Board c/ - Wairarapa District Council

Terms
On Receipt of Invoice

DESCRIPTION	QTY	RATE	AMOUNT
TECHNICIAN VISIT 23/2/12: INSTALLED CLIENTS MONITOR. DEMONSTRATION GIVEN. Labour Unit for site visit and work done	1	97.00	97.00

We appreciate your business.

Direct Credit details are: Westpac acct # 031537 0025720 00
Please provide your inv # and name when paying by Direct Credit
We also accept credit card payments and EFTPOS in our showroom.

All accounts are payable on completion of the job.
The goods supplied remain the property of Safeguard Alarms Ltd until account is paid in full.

Subtotal	\$84.35
Tax	\$12.65
Total	\$97.00

Please detach and return with your remittance to:

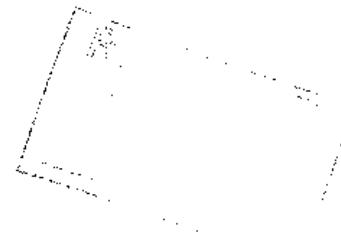
Safeguard Alarms
288 High Street
Lower Hutt 5010

Featherson Community Board
c/ - Wairarapa District Council

INVOICE NO
39644
\$97.00

24 February 2012

Suzanne Clark
Committee Secretary
South Wairarapa Community Board
PO Box 6
Martinborough



Dear Suzanne

Thank you for your letter of 7 February 2012 advising that our application for funding from the Featherston Community Board requires additional information.

We would be very happy to attend your next council meeting at 6pm on 13 February 2012 to explain how support is being provided to the Featherston community. Gwen Zittersteijn, Service Coordinator for Wairarapa will be attending on behalf of Victim Support.

We would also like to have more information about making a submission for financial assistance to Council during the Long Term Plan phase. We would very much appreciate you outlining this process and providing guidance for Victim Support to participate in this process. Perhaps you could give this information to Gwen when she attends the meeting or alternatively you could contact me directly, and I have enclosed my business card for your information.

Thank you for the opportunity to provide further information to the Community Board.

Yours sincerely

Denise Reiri
Regional Fundraiser